



Student Technology Use Agreement

The use of technology tools at Our Mother of Sorrows Catholic School is a privilege, not a right. The privilege is given to those who act responsibly. Within reason, Our Mother of Sorrows Catholic School will honor personal privacy, freedom of speech and access to information. Administrators and staff reserve the right to review files and communications and remove inappropriate files.

Procedure for Use of Information Technology Resources

Information Technology refers to computers and all peripheral equipment such as printers, scanners, digital and video cameras, voice recorders, disk drives, etc. The Internet refers to the worldwide network of computers that enables users to share information. Having access to information technology and the Internet is an exciting opportunity; however, the Internet contains material that may be inappropriate in the school setting. All users carry the responsibility of using school-based and Internet-based resources in an appropriate and ethical manner.

Students are responsible for thoughtful, considerate, behavior on computers as they are for their general classroom behavior.

Do

- * Access educational material with teacher permission
- * Send appropriate messages and pictures with teacher permission
- * Use polite language on-line and be respectful to others
- * Protect computers, computer systems or computer networks
- * Follow copyright laws
- * Treat all hardware with great care
- * Use your own identity, work, mail, files, and folders with teacher permission
- * Protect limited technology-related resources
- * I will notify an adult if I become aware of any technology problems or violations

Do Not

- * Access non-educational material or use the network for personal purposes
- * Send or display offensive messages or pictures
- * Use obscene or inappropriate language; harass, insult, or attack others
- * Damage computers, computer systems, or computer networks
- * Break copyright laws
- * Treat hardware carelessly or roughly
- * Misrepresent yourself or trespass in and/or modify user's folders, mail, work, or other files
- * Waste limited resources
- * Give out personal information



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Consequences for Violations of these rules:

Loss of information technology privileges means loss of privileges THROUGHOUT THE SCHOOL SYSTEM regardless of where the violation occurred.

Whenever there is a malicious attempt to harm or destroy school information technology or data of another user, the student will immediately lose all access privileges for a minimum of 30 school days. If appropriate, the student and/or the parents/guardians will also be obligated to reimburse Our Mother of Sorrows Catholic School for any information technology knowingly damages.

1st violation: Student will lose all access privileges for 30 days. Written notification will be sent home and must be signed by parents.

2nd violation: Student will lose all access privileges for the remainder of the current semester. Written notification will be sent home and must be signed by parents

3rd violation: Student will lose all access privileges for the remainder of the school year. Student and parents/guardians will meet with the appropriate staff members to develop a mutually agreed upon plan that will reestablish the student's privileges.

Student Agreement and Parent Permission Form

As a user of the Our Mother of Sorrows Catholic School and/or personal technology resources, I agree to comply with all the rules. I understand that violations will result in disciplinary action.

(Student's signature)

(Date)

As the parent or legal guardian, I grant permission for my child to use the Our Mother of Sorrows Catholic School and/or personal technology resources in accordance with the rules in the Student Technology Use Agreement. I understand that violations will result in disciplinary action.

(Parent/guardian's signature)

(Date)